

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
COMMISSIONERS COURTROOM, SUITE 203
April 8, 2024
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

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|----------|---|
| 551.071 | Consultation with Attorney. |
| 551.072 | Deliberation regarding real property. |
| 551.073 | Deliberation regarding prospective gifts. |
| 551.074 | Personnel Matters. |
| 551.076 | Deliberation regarding security devices or security audits. |
| 551.0785 | Deliberation involving medical or psychiatric records of individuals. |
| 551.084 | Investigation; exclusion of witness from hearing. |
| 551.087 | Deliberation regarding economic development negotiation. |
| 551.088 | Deliberation regarding test item. |

AGENDA

1. Judge Cude: Call to order.
2. Judge Cude: Prayer; Pledge of Allegiance.
3. Public Comment:
4. Margaret Littleton: Discuss and/or take appropriate action concerning personnel
New Employee: Rakal Reina Aguero
Position: Deputy District Clerk
Pay Rate: \$40,000.00 per year
Salary Budget Area: 012-456-402
Physical/Drug: complete
Start Date: 04/08/2024 (9am)
5. Michelle King: Discuss and/or take appropriate action concerning reading and approving
(CAST) the proclamation declaring April 2024 as Child Abuse Prevention Month
Judge Cude in Atascosa County.

6. Andrea Rathmell: Discuss and/or take appropriate action concerning Safer Path's request for Atascosa County to recognize Sexual Assault Awareness Month for April 2024, in Atascosa County with the signing of a proclamation.
(Safer Path)
Judge Cude
7. Comm. Gillespie: Discuss and/or take appropriate action to accept the Public Defender Board of Directors selection for the Chief Public Defender and ratify the following personnel change.
Tracy Barrera
Existing Employee: Stephanie Brown
Position: Chief Public Defender
Pay Rate: \$130,000.00 annually / \$10,833.33 monthly
Salary Budget: 012-488-401
Physical / Drug Testing: N/A
Start Date: 04/01/2024
8. Stephanie Brown: Discuss and/or take appropriate action concerning personnel
Existing Employee: Stephanie Esparza
Position: Attorney-Assistant Chief Public Defender
Pay Rate: \$103,000.00 per year
Salary Budget Area: 012-488-403
Physical/Drug: n/a
Start Date: 04/01/2024
- Existing Employee: Greg Wilson
Position: Attorney-Senior Felony Public Defender
Pay Rate: \$92,000.00 per year
Salary Budget Area: 012-488-403
Physical/Drug: n/a
Start Date: 04/01/2024
9. Cathy Seiter: Discuss and/or take appropriate action concerning personnel
New Employee: Kasey Bowers
Position: Elections Clerk
Pay Rate: \$41,600.00 per year
Salary Budget Area: 012-435-402
Physical/Drug: pending
Start Date: 04/09/2024
10. Judge Vaughn: Discuss and/or take appropriate action concerning personnel
New Employee: Andrea Lynn Garcia
Position: Judicial Employee-JP Clerk
Pay Rate: Tier 1; \$37,000.00 per year
Salary Budget Area: 012-428-402
Physical/Drug: pending
Start Date: 04/11/2024

11. Sheriff Soward: Discuss and/or take appropriate action concerning personnel
- New Employee: Brandon Garcia
Position: Corrections Officer
Pay Rate: Tier 2; \$49,000.00 annually; 171 Fluctuating; Uniform \$120.00 month; \$150.00 mo. Holiday; 90-day County prob; 1 year Agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: pending
Start Date: 04/08/2024 9:00 am
- New Employee: Megan Tripp
Position: Corrections Officer
Pay Rate: Tier 3; \$47,000.00 annually; 171 Fluctuating; Uniform \$120.00 month; \$150.00 mo. Holiday; 90-day County prob; 1 year Agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: pending
Start Date: 04/08/2024 9:00 am
- New Employee: Joe Mejia
Position: Deputy Sheriff
Pay Rate: Tier 2; \$56,000.00 annually; 171 Flux; Uniform \$120.00 month; \$175.00 mo. Holiday; 90-day County prob; 1 year Agency prob.
Salary Budget Area: 012-440-410
Physical/Drug: pending
Start Date: 04/29/2024
- Existing Employee: Dylan Wynns
Position: Administrative Sergeant Corrections Officer
Pay Rate: \$54,000.00 annually; 40-hours with overtime; Uniform \$120.00
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 04/15/2024
- Existing Employee: Danny Vincent
Position: Deputy Sheriff
Pay Rate: Tier 1; \$58,000.00 annually; 171 Flux; Uniform \$120.00 month; \$175.00 mo. Holiday; continue 1 year Agency prob.
Salary Budget Area: 012-440-410
Physical/Drug: n/a
Start Date: 04/15/2024

Existing Employee: Garrett Lee Baker
Position: Corrections Officer
Pay Rate: Tier 1; \$51,000.00 annually; 171 Fluctuating; Uniform \$120.00 month; \$150.00 mo. Holiday; continue 1 year Agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 04/15/2024

Existing Employee: Jacob Dow
Position: Corrections Officer
Pay Rate: Tier 1; \$51,000.00 annually; 171 Fluctuating; Uniform \$120.00 month; \$150.00 mo. Holiday; continue 1 year Agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 04/15/2024

Existing Employee: Juan Benites
Position: Corrections Officer
Pay Rate: Tier 1; \$51,000.00 annually; 171 Fluctuating; Uniform \$120.00 month; \$150.00 mo. Holiday; continue 1 year Agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: n/a
Start Date: 04/15/2024

12. Tracy Barrera: Discuss and/or take appropriate action concerning the following:
In accordance with Art. 59.06 (d) (4) (A) of the Code of Criminal Procedure, Sheriff David Soward hereby request approval to pay invoice #306167 from Industrial Communications in the amount of \$4,136.20 from the Sheriff's Chapter 59 forfeited funds, for emergency lights, siren, and installation on the Sheriff's Office Can Am Defender. Commissioners Court approval needed due to the Sheriff will be leaving office December 31, 2024.
13. Laura Pawelek: Discuss and/or take appropriate action concerning approving publication of the March 2024 Treasurer's Report in the Pleasanton Express Newspaper and County website.
14. Theresa Carrasco: Discuss and/or take appropriate action concerning approval of Commissioners Court Minutes for February 2024.
15. Theresa Carrasco: Discuss and/or take appropriate action concerning personnel
Existing Employee: Danielle M. Santos
Position: Deputy
Pay Rate: \$40,000.00 per year

Salary Budget Area: 012-408-402

Physical/Drug: n/a

Start Date: 04/08/2024

16. Britni Van Curan: Discuss and/or take appropriate action to
 - A. Conduct a public hearing concerning the Replat Block 1, Lot 9 in the Kool Oasis Subdivision, Unit 1- Pct.1.
 - i. Open public hearing
 - ii. Close public hearing
 - B. Discuss and/or take appropriate action concerning approval/denial of the Replat Block 1, Lot 9 in the Kool Oasis Subdivision, Unit 1- Pct.1.
17. Britni Van Curan: Discuss and/or take appropriate action for approval of the Farm to Familia RV and Tiny Home Resort.
18. Britni Van Curan: Discuss and/or take appropriate action concerning personnel
New Employee: Kimbrielle Gusman
Position: Administrative Assistant
Pay Rate: Tier 3; \$17.31 hourly/ \$36,000.00 per year
Salary Budget Area: 012-472-407
Physical/Drug: pending
Start Date: 04/08/2024
19. Britni Van Curan: Discuss and/or take appropriate action concerning approval of the County Road 429 Subdivision on County Road 429 in Pct. 3.
20. Britni Van Curan: Discuss and/or take appropriate action concerning approval of the Guillen Estates Subdivision located on Hickory Ln. in Pct.1.
21. Britni Van Curan: Discuss and/or take appropriate action concerning the approval of the Odis King addition on Dairy Rd. in Pct. 1.
22. Comm. Gillespie: Discuss and/or take appropriate action concerning McCoy Water requesting a road bore permit on 3460 Verdi Road Pleasanton, Tx for Anita Casarez. See attached.
23. Comm. Gillespie: Discuss and/or take appropriate action concerning the trade-in of the Tracy Barrera: following items from Road and Bridge PCT1 to Tellus Equipment Solutions:
2018 CASE IH Farmall 100C - SN# ELRFC100TJLF50247, for a trade-in value of \$20,000.00

2018 CASE IH Farmall 100C - SN# ELRFC100VJLF50143, for a trade-in value of \$19,000.00

For a grand total trade-in allowance of \$39,000.00.

This trade-in will go against the purchase of the following items from Tellus Equipment Solutions:

John Deere 6120E Cab Tractor, VIN 1P06120EKP6260107, price \$96,115.25

John Deere 6120E Cab Tractor, VIN 1P06120EKP6260138, price \$96,260.01

John Deere H310 Standard Loader, VIN 1P0H310XLPD025028, price \$9,031.33

For a grand total amount of \$201,406.59.

Total cost after trade-in allowance of \$162,406.59 (\$201,406.59 – trade in of \$39,000.00).

This purchase will be on the TX BuyBoard Contract 706-23(PG67 CG70) and will be financed through John Deere Financial, the contract will be brought back to a later meeting.

24. Comm. Perez: Discuss and/or take appropriate action concerning McCoy Water Supply requesting a road bore permit at 1750 CR 327 Jourdanton, Texas for Cassidy Key.
25. Comm. Perez: Discuss and/or take appropriate action concerning a road bore and gas pipeline for BB-South Tex, LLC company. The road bore and gas pipeline will be located on CR 314 North approximately 3.5 miles West of FM-1549. The road bore will be 43.30 feet in length and the gas lines will be 2-steel lines that are each 3 inches in diameter. Both gas lines will be enclosed in a 12-inch metal casing at a depth of 5 feet as they cross CR 314-North through the road bore. Check # 2506 from Todd Davis & Associates was made out to Atascosa County in the amount of \$1,000.00 and was turned into the Atascosa County Treasurers Office.
26. Comm. Riley: Discuss and/or take appropriate action concerning McCoy Water requesting a road bore permit on 2246 County Road 430 Pleasanton for Gilberto Gonzales. See attached.
27. Comm. Riley: Discuss and/or take appropriate action concerning the approval of a lay flat water line permit for Straitline Well Services, LLC on CR 407 for 2,977.87 feet to exit County ROW. A check in the amount of \$500.00 has been turned into the Atascosa County Treasurers Office.
28. Comm. Riley: Discuss and/or take appropriate action concerning the approval of a permit for 1 (one) 10" lay flat line on CR 401 and 407 for Select Water

Solutions, LLC. A check in the amount of \$500.00 has been turned into the Atascosa County Treasurers Office.

29. Trent Rowell: Discuss and/or take appropriate action concerning approval of a resolution authorizing the County Judge to close the sale of certain real property on Applewhite Road, Poteet, Texas.
30. Judge Cude:
Tracy Barrera Discuss and/or take appropriate action concerning the trade-in to Allways Auto Group, LTD. Atascosa Dodge, for the following item: 2015 Dodge Ram 1500, VIN 1C6RR7XT2FS670966, for a trade-in value of \$9,000.00
This trade-in will go against the purchase from Allways Auto Group, LTD. Atascosa Dodge, for the following item:
2024 Dodge Ram 1500, VIN 1C6RRFGG7RN155140, selling price \$49,621.00
Total cost after trade-in allowance, rebates, and fees = \$37,469.13
This vehicle will be assigned to the Sanitarian position and will be charged to the ARPA Budget, line 012-487-644, Equipment.
31. Judge Cude: Discuss and/or take appropriate action to accept the terms listed in the San Antonio Food Bank Distribution Program Agreement and authorize the County Judge to sign.
32. Judge Cude: **Update and/or take appropriate action concerning Judge, Commissioners, and Other County Elected Officials' training course certifications, record any hours and certificates into Commissioners Court minutes and other documents not related to education needing to be filed in the court records.**
- Commissioner Mark Bowen successfully completed 16.00 hours of educational training during the 66th Annual VG Young School for County Commissioners Court in Bryan, Tx on February 20-22, 2024.
- Commissioner Kennard Riley successfully completed 16.00 hours of educational training during the 66th Annual VG Young School for County Commissioners Court in Bryan, Tx on February 20-22, 2024.
- Commissioner Kennard Riley successfully completed 4.00 hours of County Budgeting: Administrative Training at the VG Young School for County Commissioners in Bryan, Tx on February 20, 2024.
- Atascosa County Judge Weldon P. Cude successfully completed 16.00 hours of Judicial Training at Spring Judicial Conference in Lubbock, Texas on March 27-29, 2024.

33.

EXECUTIVE SESSION

The Regular Session of Atascosa County Commissioners Court will now recess in order to convene in Executive Session according to Texas Government Code 551.071 and 551.074 to discuss personnel and other matters with the County Attorney's office.

34.

OPEN SESSION

35. Judge Cude: Discuss and/or take appropriate action concerning item(s) discussed in executive session.

36. Judge Cude
Tracy Barrera Discuss and/or take appropriate action concerning the following **2023** final close-out budget line-item adjustments and / or budget amendments for the following: See attached.

DEPT: County Judge

Moving funds from: 012-424-601, Vehicle Maintenance, \$405.00

To: 012-424-501, Office Supplies, \$405.00

DEPT: County Library

Moving funds from:

012-425-671, Charlotte Library, \$45.24

012-425-674, Pleasanton Library, \$224.83

012-468-636, Contingency Fund, \$223.32

To:

012-425-610, Conference Expense, \$224.14

012-425-673, Lytle Library, \$269.25

DEPT: Justice of the Peace – PCT1

Moving funds from: 012-426-655, Vacation Longevity, \$294.00

To:

012-426-501, Office Supplies, \$78.00

012-426-628, Postage, \$216.00

DEPT: Justice of the Peace – PCT4

Moving funds from: 012-432-501, Office Supplies, \$1,365.45

To: 012-432-402, Salary-Deputy Clerk, \$1,365.45

DEPT: Elections Administration

Moving funds from: 012-435-404, Salary, Part-Time, \$3,604.59

To: 012-435-401, Salary, \$3,604.59

DEPT: Court Expense

Moving funds from: 012-436-851, RPDO – Management Services, \$29,819.00

To:

012-436-832, Autopsy & Toxicology, 15,708.00

012-436-841, CT Cost Expert Witness, \$348.00

012-436-845, Court Appt Atty 81st District Court, \$13,763.00

DEPT: Sheriff

Moving funds from: 012-440-684, Computer Expense, \$19,218.00

To:

012-440-601, Car Repairs-Sheriff, \$9,520.00

012-440-696, Communications Equipment, \$8,915.00

012-440-698, Law Enforcement Equipment, \$783.00

DEPT: Sheriff - Jail

Moving funds from: 012-442-630, Prisoner Care, \$19,088.00

To:

012-442-519, Cont/Wk-Medical Director, \$135.00

012-442-531, Jail Groceries, \$18,457.00

012-442-605, Contract Work/Misc, \$496.00

DEPT: Tax Office

Moving funds from: 012-444- 623, Bond Premiums, \$163.00

To: 012-444-501, Office Supplies, \$163.00

DEPT: Fire Marshal

Moving funds from:

012-445-491, Retirement, \$3,678.03

012-445-492, Insurance-Hospital, \$7,364.00

012-445-493, Social Security, \$3,956.00

012-445-509, Emergency Supplies, \$1,900.00

012-445-625, Vehicle Maint/Fuel-SNTRN, \$1,990.00

To:

012-445-406, Salary-Sanitarian, \$10,641.03

012-445-605, Contract Work-Fire EXR Maint, \$6,971.00

012-445-609, Training & Materials, \$727.00

012-445-610, Conference, \$549.00

DEPT: Emergency Management

Moving funds from: 012-447-601, Fuel, \$540.00

To: 012-447-624, Vehicle Maintenance, \$540.00

DEPT: Buildings & Yards

Moving funds from: 012-460-549, Janitorial Supplies, \$3,961.00

To: 012-460-601, Maintenance Truck, \$324.00

012-460-635, Repairs & Replacements, \$2,537.00

012-460-642, Insect Control, \$1,100.00

DEPT: Utility Expenses

Moving funds from:

012-462-755, County Office Phones/Internet, \$23,843.00

012-462-757, County Communications Tower, \$8,400.00

To:

012-462-737, Youth Service Center, \$2,486.00

012-462-741, Off Premise, \$4,530.00

012-462-742, Courthouse, \$11,368.00

012-462-743, Jail & Radio Tower, \$11,118.00

012-462-744, Annex Building, \$336.00

012-462-748, JP#4 Office, \$1,024.00

012-462-753, Courthouse Annex, \$1,381.00

DEPT: Miscellaneous

Moving funds from: 012-468-707, Capital Outlay, \$7,553.00

To:

012-468-625, Miscellaneous, \$432.00

012-468-638, Travel Expense, \$104.00

012-468-694, Copier Expense, \$6,907.00

012-468-709, Ins. – General Liab. – Prop. Dam., \$110.00

DEPT: Rural Development

Moving funds from: 012-472-407, Salary-Admin, \$9,545.00

012-472-429, Salary, FPM, \$1,224.00

012-472-492, Hospital / Insurance, \$2,104.00

012-472-498, Rural Development Supplies, \$1,000.00

012-472-605, Contract / Professional Services, \$5,870.00

012-472-638, Travel/Conference/Training, \$2,195.00

012-472-639, License/Software Fee, \$1,800.00

012-472-647, Legal Notices, \$1,278.00

To:

012-472-406, Salary-Sanitarian, \$19,733.00

012-472-489, Salary-Uniform Allowance, 781.00

012-472-491, Retirement, \$556.00

012-472-493, Social Security, \$416.00

012-472-501, Office Supplies, \$257.00

012-472-502, Office Supplies-SNTRN, \$105.00

012-472-611, Training-SNTRN, \$417.00

012-472-625, Vehicle Maint. / Fuel – SNTRN, \$2,751.00

DEPT: DPS

Moving funds from: 012-470-550, Vehicle Storage/Towing, \$749.00

To: 012-470-501, Office Supplies, \$749.00

DEPT: Statutory County Judge

Moving funds from: 012-474-635, Machine Maintenance, \$890.00

To:

012-474-402, Salary – Court Coordinator, \$176.00

012-474-501, Office Supplies, \$714.00

DEPT: IT

Moving funds from:

012-476-493, Social Security, \$615.00

012-476-638, Travel, \$1,309.00

012-476-684, Software, \$7,733.00

012-476-687, Backup Services, \$5,924.00

To:

012-476-683, Annual Maint Agreement, \$15,549.00

012-476-686, Computer Peripherals, \$32.00

DEPT: Animal Control

Moving funds from:

012-478-490, Overtime, \$2,203.00

To:

012-478-508, Veterinary Services/Clinics, \$270.00

012-478-601, Vehicle Maint/Fuel, \$229.00

012-478-609, Training, \$246.00

012-478-625, Cleaning Supplies, \$359.00

012-478-668, Voucher Pymts/Refunds, \$1,099.00

DEPT: PDO

Moving funds from:

012-488-638, Travel, \$3,875.00

To:

012-488-610, Conference/Training Expense, \$371.00

012-488-620, Dues/Memberships, \$3,208.00

012-488-628, Postage, \$74.00

012-488-685, Computers/Printers/ Scanners, \$222.00

DEPT: Jury Fund

Moving from: 014-400-619, Meals for Jurors, \$462.00

To:

014-400-617, Grand Jurors, \$374.00
014-400-664, Childrens Alliance of S TX, 88.00

DEPT: Road & Bridge – PCT1

Moving funds from: 021-400-625, Miscellaneous, \$2,291.00

To:

021-400-504, Batt/Tires/Machine/Repairs, \$1,200.00
021-400-509, General Supplies, \$830.00
021-400-636, Uniforms/Supplies Expense, \$261.00

DEPT: Road & Bridge – PCT2

Moving funds from: 022-400-625, Miscellaneous, \$1,610.00

To: 022-400-611, Contract Work/Machine Hire, \$1,610.00

DEPT: Road & Bridge – PCT4

Moving funds from: 024-400-504, Batt/Tires/Machine/Repairs,
\$10,357.00

To: 024-400-506, Materials, \$10,357.00

DEPT: Youth Service Center

Moving funds from: 039-400-635, Machine Maintenance, \$125.00

To: 039-400-638, Travel Expense, \$125.00

DEPT: Historical

Moving funds from: 040-400-516, Historical Cemetery Markers, \$909.00

To:

040-400-509, Supplies, \$59.00
040-400-515, Historical Markers, \$850.00

DEPT: EMS

Moving funds from: 041-400-703, Equipment, \$12,705.00

To:

041-400-479, Intermedix Billing, \$1,037.00
041-400-509, Medical Supplies, \$7,966.00
041-400-641, Utilities, \$350.00
041-400-690, MVBA Billing, \$88.00
041-400-692, Refunds, \$3,264.00

DEPT: District Attorney

Moving funds from:

047-400-501, Office Supplies, \$8,005.00
047-400-505, Vehicle Fuel, \$10,735.00
047-400-610, Travel/Conference, \$4,907.00
047-400-639, Travel/Victim, \$2,600.01

To:

047-400-405, Salary-Asst DA Longevity, \$2,682.00
047-400-504, Vehicle Maintenance, \$7,165.00
047-400-625, Misc, \$5,782.00
047-400-635, Machine Maintenance, \$5,199.00
047-400-637, Telephone, \$1,656.00
047-400-638, Travel Expense & Car Insurance, \$772.00
047-400-655, Vacation Longevity, \$0.01
047-400-687, Insurance-Prof. Liab., \$2,991.00

DEPT: Indigent Health Care

Moving funds from: 050-400-501, Office Supplies, \$1,936.00

To:

050-400-402, Salary-Coordinator, \$212.00
050-400-605, Contract Services, \$1,698.00
050-400-635, Machine Maintenance, \$26.00

DEPT: Courthouse Security Fund

Moving funds from: 059-400-402, Salary, Courthouse Security, \$1,695.05

To: 059-400-404, Salary, Overtime, \$1,695.05

DEPT: RMPF

Moving funds from:

066-400-403, Salary-Part-time, \$20,385.00
066-400-491, Retirement, \$1,728.62
066-400-493, Social Security, \$1,660.19

To: 066-400-607, Records Preservation, \$23,773.81

DEPT: Atascosa YSC – POST ADJ

Moving funds from: 139-400-501, Office Supplies, \$69.00

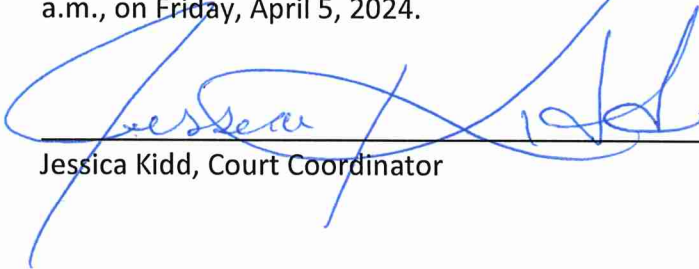
To: 139-400-511, Incentives, \$69.00

37. Judge Cude: Discuss, review and take action to accept and/or approve any invoices
Tracy Barrera: and payroll.
38. Judge Cude: Discuss, review and take action on reports submitted.
Tracy Barrera:
39. **COMMENTS FROM THE COMMISSIONERS COURT (No Action Can Be Taken).** The next Regular Commissioners Court Meeting is set for Monday, April 22, 2024.
40. Judge Cude: Adjourn.



Weldon P. Cude, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 9:00 a.m., on Friday, April 5, 2024.



Jessica Kidd, Court Coordinator